# Appendix 1 Supplier overview

Overview of food and beverage services and cleaning services suppliers.

**1. Instructions**:

Completed by the venue applicant. Use this appendix to list all food and beverage services and all cleaning services covered by the application.

- Include services operated by the venue and services operated by external suppliers. Where an external supplier uses sub-suppliers to deliver the service at the venue, list those sub-suppliers as separate entries.
- One-time event-specific food and beverage services, such as a food truck visiting only once for a specific event, are not included.
- If more rows are needed, copy the relevant table or attach an equivalent overview containing the same information.

**2. Applicant information**

Applicant: _____

Date: _____

**3. Food and Beverage services**

List all food and beverage services at the venue. Food and beverage services may include restaurants, food booths, bars, kiosks, cafés, catering services, food-service outlets and similar services. State whether each service is operated by the venue or by an external supplier.

| **Name of Food and beverage service** | **Operated by** (external supplier or the venue) | **Contact person (name, email)** | **Type of service** (Restaurant, food booth, bar, kiosk, café, catering, other) | **Ecolabel and licence number, if relevant** | **Comments** |
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## 4. Cleaning services

List all cleaning services used at the venue. Include the name of the service provider, responsible operator, contact person, description of the cleaning tasks performed, and the ecolabel and licence number if applicable.

List internal cleaning as a separate service where relevant.

| **Name of Cleaning service** | **Operated by** (external supplier or the venue) | **Contact person (name, email)** | **Description of tasks performed / areas covered** | **Ecolabel and licence number, if relevant** | **Comments** |
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## 5. Declaration

| **Declaration** | **Yes** | **No** | **N/A** | **Comments** |
|---|---|---|---|---|
| The overview includes all food and beverage services used at the venue. | ☐ | ☐ | ☐ | |
| The overview includes all cleaning services used at the venue. | ☐ | ☐ | ☐ | |
| External suppliers and their sub-suppliers involved in delivering the listed services have been identified where applicable. | ☐ | ☐ | ☐ | |
| The undersigned confirms that the information provided in this appendix is complete and correct to the best of their knowledge. | ☐ | ☐ | ☐ | |

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|---|---|
| Place and date | Company |
| Responsible person, job title | Signature of responsible person |
| Telephone | Email |